Form P

*(reg. 123(2))*

Confidentiality Relating to Procurement Process

 Name of declarant: ……………………………………..

 Identification documentandnumber: Omang/Passport: ……………………………..

 Position held in Organisation: …………………………………………………………

 I, the undersigned hereby declare that –

 1. I am aware of my obligation to abide by the requirements of confidentiality.

 2. I know that I am obliged not to divulge any confidential information acquired by myself, or that came to my attention, by virtue of my involvement in any procurement process which is not publicly available.

 3. I shall also respect the confidential nature of the opinions expressed in any procurement process I am involved in.

4. I undertake not to disclose such information even after my participation or association with the procurement process has ceased.

5. Should I receive confidential information in the course and context of my participation in the procurement process, I shall treat such information under conditions of strict confidentiality, and exclusively use it for the purpose for which it was made available to me and I shall not divulge to any third party.

1. The above implies that I the undersigned:
2. will not divulge, publish or otherwise make available to any third party information received during a procurement process, without prior written consent of an Accounting Officer or the Authority as applicable, during or after participation in the work of a procuring entity;
3. will not use information received during a procurement process for personal benefit or that of any third party;
4. will ensure safe storage of the confidential information and restricted information in my possession (physical and knowledge), applying appropriate security measures if the information is managed electronically and not retain the information for longer than needed for the completion of the assignment or procurement process; and
5. further that any unauthorised disclosure of confidential or restricted information in my knowledge or possession shall constitute a breach of this undertaking and may result in me being administratively sanctioned or prosecuted for such unauthorised disclosure.

 7. Notwithstanding anything to the contrary, herein stated, confidential information may be

 disclosed by operation of the law.

DONE at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the \_\_\_\_\_ of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_